

TARHEEL CANINE TRAINING, INC.

230 W. SEAWELL STREET, SANFORD, NORTH CAROLINA, 27330

Phone: (919) – 774-4152

www.Tarheelcanine.com

Student Information:

Student Name:							
Address:							
City/State:					Zip Code:		
Phone #:				Email:			
Social Security #:							
Emergency Contact:					Relationship:		
Emergency Contact Phone Number:							

Tuition: Check Course/Check Fee

	Weeks:	2	4	6	8	12	6 Months
Professional Trainer/Instructor Course (Civilian)			\$6,250	\$7,400	\$8,500	\$10,750	
Police K-9 Trainer/Instructor's Course (Law Enforcement)			\$6,250	\$7,400	\$8,500	\$10,750	
Master Trainers Course							\$20,695
K-9 Detection Trainers Course		\$3,950	\$5,250	\$6,400	\$7,500	\$9,750	
Professional Obedience Trainers Course		\$3,950	\$5,250	\$6,400	\$7,500	\$9,750	
Master Obedience Trainers Course							\$18,695
Police K-9 Accelerated Course*		\$4,450					
Decoy Accelerated Course*		\$3,950					
Police K-9 Handler Certification Course*		Dual Purpose – 4 Weeks - \$3,900			Single Purpose – 3 Weeks - \$3,250		

*Does not include equipment or housing.

Program Information: This section will be filled out by administration. Leave Blank.

Date of Admission:			Course:			
Length of Course (Weeks):			Length of Course (Hours):			
<i>Classes run M-F</i>		<i>Classes are 8hr days</i>				
Program Start Date:			Program End Date:			

Admin Printed Name: _____ Admin Signature: _____ Date: _____

Cancellation/Refund Policy:

Applicants may push the school start date to a later date with no loss of deposit.

A student may cancel his/her enrollment prior to the first day of their program as outlined on their Enrollment Agreement. The- \$750.00 registration fee is non- refundable once the student attends the first day of class.

If a student never reports for their Program (no show) or withdraws before the first day of class, they are considered a cancellation and will receive a refund of the registration fee.

Students are to pay for half of their tuition at the start of their class if their classes total over \$5,000.00. The remainder of tuition is due at the halfway mark of their classes. If a student withdraws voluntarily from the program, tuition fees will be refunded as follows: Before the start of classes, 100% and 75% if the student withdraws during the first 25% of classes.

Withdrawal from a program may be requested by the student at any time during their program. The request to withdraw should be submitted verbally or in writing to the Office Manager.

Withdrawal may also be initiated by Tarheel Canine Training in the form of an administrative withdrawal.

Reasons for administrative withdrawal include, but are not limited, to the following:

- Insufficient progress toward program completion.
- Fourteen consecutive unexcused absences.
- Non-payment of costs.
- Failure to comply with code of conduct.
- Failure to meet the terms of probation.
- Failure to return from a leave of absence.

Tarheel Canine Training, Inc. will notify a student by certified mail if he/she is being administratively withdrawn from their program.

If a student is dismissed from the program by the instructor or the president because of conduct, the tuition fees are non-refundable.

Students may request a refund due to illness or injury by requesting a refund in writing. These will be reviewed on a case-by-case basis by the President. If a refund is issued, it will be 25-50% of the original tuition fee if after the first 25% of the class period. If a refund is issued, it will be sent to the student within forty-five (45) business days of the receipt of the written request.

Notice to Buyer:

1. Do not sign this agreement before you have read it or if it contains any blank spaces.
2. This agreement is a legal binding instrument. Both sides of the contract is binding only when the agreement is accepted, signed, and dated by the authorized official of the school. Read both sides before signing.
3. You are entitled to an exact copy of this agreement and any discloser pages you sign.
4. This agreement and the school catalog constitute the entire agreement between the student and the school.
5. Although the school will provide placement assistance, the school does not guarantee job placement to graduates upon program completion or upon graduation.
6. The school reserves the right to reschedule the program start date with the number of students scheduled is too small.
7. The school reserves the right to terminate a students' training for unsatisfactory progress, nonpayment of tuition, or failure to abide established standards of conduct.
8. Due to the nature of this school and the classis herein, transferability of credits to a college, university, or institution is unavailable. Similarly, credits from a previous college, university, or institution are unavailable.

Student Acknowledgements:

1. I hereby acknowledge receipt of the school* s catalog which contains information describing programs offered, and equipment/supplies provided. The school catalog is included as part of the enrollment agreement, and I acknowledge that I have received a copy of this catalog. _____ Student Initials
2. I have carefully read and received an exact copy of this enrollment agreement _____ Student Initials
3. I understand that the school any terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined in the school catalog. While enrolled in the school, I understand that I must maintain satisfactory academic progress as described in the school catalog and that my financial obligation to the school must be paid in full prior to beginning classes. _____ Student Initials
4. I understand that the school does not guarantee job placement to graduates upon program completion or upon graduation. _____ Student Initials

Contract Acceptance

I, the undersigned, have read and understand this agreement and acknowledge receipt of a copy. It is further understood and agreed that this agreement supersedes all prior or contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the school official. I also understand that if I default upon this agreement, I will be responsible for payment to any collection fees or attorney fees incurred by Tarheel Canine Training, Inc.

My signature below signifies that I have read and understand all aspects of this agreement and do recognize my legal responsibilities in regard to this contract.

Signed this _____ day of _____, 20_____

Student Signature: _____

Date: _____

Signature of School Official: _____

Date: _____

Representative's Certification

I, hereby certify that _____ has been interviewed by me and in my judgement, meets all requirements for acceptance as a student in the _____ (Course Name) at Tarheel Canine Training, Inc, as described in the school catalog. I further certify that there have been no verbal or written agreements or promises other than those appearing on the agreement.

Signature of School Official: _____

Date: _____

Agreements For Students of Tarheel Canine Training, Inc. Attending Professional Trainers Courses

Full Name: _____

Address: _____

I certify that I am in good physical conditions with no illnesses, allergies, or other conditions that would prevent me from undertaking the physical activities of dog training, decoying and/or kennel maintenance.

I understand that any dog training and kennel tech duties carries inherent risks of possibly being scratched or bitten or otherwise injured and involves physical exertion and lifting heavy objects. I also understand that I have the right at any time to refuse to handle a dog in the course of my training certification if I feel uncomfortable with that dog. I understand that Tarheel Canine Training, Inc., its owners, and staff will not be held liable for any injuries to me sustained in the course of my training.

As part of my course, I wish to participate as a handler, decoy, or both in the training of protection dogs. I understand that this type of training is inherently dangerous and fully accept the risks, and further release Tarheel Canine Training, Inc., its owners and staff from liability for any injuries sustained in the course of decoy training or police and dog training.

I further understand that Tarheel Canine Training Inc., reserves the right to modify, and/or change the content of any course study at any time without notice.

Student Signature: _____

Date: _____

Tarheel Canine Training, Inc, Student Transcript

THIS AREA BELOW WILL BE FILLED OUT AT THE END OF YOUR COURSE BY TARHEEL CANINE ADMINISTRATION

STUDENT FULL NAME:			
COURSE ATTENDING:		NUMBER OF WEEKS FOR COURSE:	
DAYS TARDY:		DAYS ABSENT:	
START DATE:		NUMBER OF CLASSES ATTENDED:	
TOTAL CLOCK HOURS:		FINAL GRADE:	

Admin Printed Name: _____

Admin Signature: _____

Date: _____

Passing grading is as follows:

65% - 100%: Pass

0% - 64%: Fail

Failure to complete exam within 1 calendar year of end of class will result in an Incomplete grade.

Tarheel Canine Training, Inc, Student Record

THIS AREA BELOW WILL BE FILLED OUT BY TARHEEL CANINE ADMINISTRATION ONLY

STUDENT FULL NAME:			
CELL NUMBER:		ALTERNATE NUMBER:	
EMAIL:			
DATE:	AMOUNT:	TYPE OF PAYMENT:	BALANCE DUE:
1.			
2.			
3.			
4.			

ADDITIONAL FEES:

DATE:	AMOUNT:	TYPE OF PAYMENT:	COMMENT:
1.			
2.			